

Boy Scout Troop 215 – Anderson SC
Chartered by: First Presbyterian Church of Anderson, SC
Committee Meeting Minutes and Actions



A. Meeting Information

Date: January 26, 2010
 Start Time: 7:15 pm
 End Time: 8:30 pm

Location: Jack Seel Scout Hut

Next Meeting: Feb. 16, 2010

B. Meeting Objective

To Report on the status of the Troop and Completed Commitments for items on the Troops Calendar for the next two months so they are firmly planned. To tentative plan events for the coming months 3 to 12.

C. Meeting Participants (Annotate: Facilitator, Scribe, Timekeeper)

| Name | Present | Name | Present | Name | Present |
|---|---------|--|---------|--|---------|
| David Gray – Charter Organization Rep | X | Dave McMann – Committee Chairperson | X | Danny Moore – Building & Grounds | X |
| Patti Buchanan – Advancement Coordinator | X | Kelly Cleveland - Fundraising Chairperson | | Ken Stoddard – Training Coordinator | |
| Lani Anderson – Treasurer | X | Kathleen McAllister – Chaplin/Secretary | X | Marie Samstag – Social Chair | |
| Ken Ruinard - Committee Member | | Janice Ruinard – Committee Member | X | Elaine Stoll – Committee Member | |
| Kym Cleveland - Committee Member | | Kerin Foster – Committee Member | | Linne Otter – Committee Member | |
| Joel Hogg – Committee Member | | Lonnie Whitley – Committee Member | | Antonio Martin – Committee Member | |
| Joyce Rowitz – Committee Member | X | Doug Larson – Scoutmaster | | Bill Masek - Asst. Scoutmaster | |
| Kyle Anderson – Asst. Scoutmaster | | Brent Stoll – Asst. Scoutmaster | | Vince Price - Asst. Scoutmaster | |
| Tim Cobb – Asst. Scoutmaster | X | Russell Buchanan – Asst. Scoutmaster | | Dave Rubin – Asst. Scoutmaster | |
| Steven Samstag – Asst. Scoutmaster | | Drew Hogg – Asst. Scoutmaster | | Sam Rubin – Asst. Scoutmaster | |
| Joshua Whiffen – Asst. Scoutmaster | | Martin Pruitt – Asst. Scoutmaster | | Guest: | |
| Guest: | | Guest: | | Guest: | |

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| D. Meeting Agenda for Next Meeting | | |
|--|-------------|----------------------------|
| Agenda Item(s) | Time | Responsible |
| 1. Opening Prayer | 2 | Chaplin |
| 2. Review of the Agenda | 2 | Chairperson |
| 3. Review of Prior Months Meeting Minutes – to be sent out in advance of meeting | 2 | Secretary |
| 4. Eagle Scout Project Review: None scheduled | 0 | None |
| 5. Review and update of Action Items on the Action Register | 10 | All |
| 6. Financial Report | 3 | Elaine Stoll |
| 7. Upcoming Activities: Outdoor Events (Next Campout – Feb 26 to 28) – D. McMann | 5 | D. McMann |
| 8. New Business <ul style="list-style-type: none"> • Jack Seel Scout Hut Repairs and Quotes – Dave McMann • Fundraising Event for Scout Hut Budget Short Fall, OLD Scout Hut Repairs & Trailer Repairs - status – Kelly Cleveland • Formation of Scout Code of Conduct Team to draft policy for the Troop – Dave Mc • Formation of Troop Uniform Code to be drafted for the Troop – Dave Mc • Items to Celebrate the BSA 100 year Birthday – Patti Buchanan • District 6 & 20 Awards Dinner on February 4th – Dave Mc • Promise Keepers Mission for the Troop – Danny Moore | 20 | All – see detail to right. |
| 9. Review of Meeting Minutes | 2 | Secretary |
| 10. Closing Benediction | 2 | Chaplin |
| Next Meeting (Date/Time/Loc.): 2010 Meeting Dates – Time 7:15 pm to 8:30 pm: Location Centennial Scout Hut <ul style="list-style-type: none"> ➤ January 26, 2010 ➤ February 16, 2010 ➤ March 16, 2010 ➤ April 20, 2010 ➤ May 18, 2010 ➤ June 15, 2010 ➤ July 20, 2010 ➤ August 24, 2010 ➤ September 21, 2010 ➤ October 19, 2010 ➤ November 16, 2010 – Elections for 2011 ➤ December 14, 2010 | 76 | Total Time |

| F. Summary of Meeting Key Points |
|--|
| <p>Committee Meeting Minutes from – January 26, 2010</p> <p>1. Opening Prayer – Kathleen McAllister</p> <p>2. Chaplin Report – Kathleen McAllister: All of the God and Life and God and Church Scouts will be completed by Scout Sunday. All will be presented their awards at the FPC Church Service on Sunday Feb. 7th at Scout Sunday.</p> <p>3. Financial Report – Lani Anderson</p> <ul style="list-style-type: none"> – Lani is in the process of building a database to track all of the troops accounts as well as individual scout accounts going forward. In the meantime, the account balance is about \$3500 before outstanding items. |

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4. Adult Training Report – No report.

5. Outdoor & Activities Review – No Report

6. Scout Hut Status – David McMann and Danny Moore
Scout Hut –

1. The Troop has received quotes from AB Roberts Construction to repair the following in the Jack Seel Scout Hut:
 - i. All Electrical as well as installing HVAC in this building
 - ii. Repairs of the Current Bathroom
 - iii. Structural repairs to the support of the Scout Hut.
2. The committee approved the installation of the Electrical and HVAC unit in the old hut upon securing the necessary funds. David McMann is talking to 2 potential donors to complete this task and should know the status in a few weeks. Work will NOT start until funds are approved.
3. Bathroom Quote – Danny Moore brought up some additional options in regards to the current bathroom with a possible relocation. Danny M., Dave Mc, and Jeff Roberts will meet to get a revised quote on this and present it to the committee to make the final decision.
4. Structural Repairs – to be completed upon the installation of HVAC and repairs to the bathroom.

7. Social Report – Dave McMann

- Andrew Samstag's Eagle Court of Honor on Sunday, Jan. 31st at 3:00 pm in the FPC Chapel.

8. Advancement Report – No Report

9. Eagle Scout Projects – None presented.

10. New Business – Various Persons

- **Troop Code of Conduct Committee** – this idea was discussed and decided to move forward. David Gray will be the chair of this sub-committee with Doug Larson as a member – it is to also include at least 2 scouts and any other committee members or scoutmasters of David Gray's choosing. Deliverables are:
 - Develop a policy for the Troop in terms of Code of Conduct along with the necessary actions to take place when the code is broken.
 - Code of Conduct forms will be trained to all scouts and signed by both the parents and scout.
 - Timing – update on progress at the Feb. Committee Meeting with a formal presentation at the March Committee Meeting. To be voted on in March with roll-out in April 2010.
- **Troop Uniform Requirements Committee** – this idea was discussed and decided to move forward. Patti Buchanan will be the chair of this sub-committee with Tim Cobb as a member – it is to also include at least 2 scouts and any other committee members or scoutmasters of Patti Buchanan's choosing. Deliverables are:

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- Develop a Uniform policy for the Troop along with the necessary actions to take place when the uniforms are not worn correctly.
 - Uniform Requirements will be trained to all scouts and signed by both the parents and scout.
 - The PLC will hold monthly Uniform inspections as part of the Patrol Meetings – first one to take place in Feb. under the current uniform policy.
 - Timing – update on progress at the Feb. Committee Meeting with a formal presentation at the March Committee Meeting. To be voted on in March with roll-out to be in a manner that all scouts going to summer camp meet the requirements.
 - This committee will also develop and promote a uniform closet for scouts to either get or turn in uniforms that no longer fit them.
- **Fundraiser in 2010** to support the upgrades required for the OLD Jack Seel Scout Hut – Kelly Cleveland to organize – this will be a BBQ Plate sale in the April / May Timeframe – each registered scout will be financially responsible to sell a minimum of 10 tickets each. Any sales greater than 10 tickets are options. PLEASE NOTE: this fundraiser will be separate from the Fall 2010 Popcorn Sales.
 - **Troop Centennial Patch** – Patti Buchanan will work on design and purchase of a TROOP 215 Centennial Patch to celebrate the BSA 100 Years of Scouting Anniversary. Proposal to be provided by the March Committee Meeting.
 - **Promise Keepers** - Danny Moore and David Gray will make final proposals to the Troop to have the Scouts assist with the Promise Keepers program to help homeless families. David Gray will work with the FPC Session to discuss what the Scouts can do to help and get back with Danny and the Troop

11. Committee – NEW Blood – all committee members will recruit new parents to the committee in 2010.

12. Action Register – please review the Action Register for Actions to be completed by various persons.

13. Closing Prayer – Kathleen McAllister

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Attachment 1: Action Register

| Meeting Assignments and Follow Ups (copy and attach to future minutes and agendas) | | Responsible | Date Expected/ Completed | Status/Comments |
|--|---|-----------------------------|---------------------------------------|---|
| 1. | YOUTH PROTECTION TRAINING | Ken Stoddard | 16-Feb-2010 | Ken Stoddard to issue a note to the adult leader needing this training prior to the Feb. 2010 committee meeting. |
| 2. | Develop a Committee for budgeting and listing the repairs for the Jack Seel Scout Hut | David McMann Danny Moore | 19-Jan-2010 16-Feb-2010 | Quotes discussed during the meeting from Jeff Roberts – Danny Moore and Dave McMann to meet with Jeff and request updated quote on the Bathroom and report at the next meeting in Feb. |
| 3. | Develop a Committee on Scouts Code of Conduct for the Troop along with training of all Scouts | David McMann | Complete | Complete – committee head identified – David Gray who will involve a Scoutmaster(s), Committee members and scouts on the committee – final recommendations in March Committee meeting |
| 4. | Develop standards for Uniforms at Troop meetings in 2010 | David McMann | Complete | Complete – committee head identified – Patti Buchanan will involve a Scoutmaster(s), Committee members and scouts on the committee – final recommendations in March Committee meeting |
| 5. | Troop Code of Conduct Committee | David Gray | 16-Mar-2010 | Give an update at the Feb 16 th Committee Meeting with a Drafted document for the committee's approval on Mar 16 th meeting. |
| 6. | Revised Troop Uniform Policy | Patti Buchanan | 16-Mar-2010 | Give an update at the Feb 16 th Committee Meeting with a Drafted document for the committee's approval on Mar 16 th meeting. |
| 7. | Patch Design for the BSA Centennial Just for Troop 215 | Patti Buchanan | 16-Mar-2010 | Patti will design and get prices for a patch for the troop. |
| 8. | Appoint Popcorn 2010 Chairperson | David McMann | 18-May-2010 | Fill in May 2010 |
| 9. | Promise Keepers Service | Danny Moore David Gray | 16-Feb-2010 | Danny Moore and David Gray will make final proposals to the Troop to have the Scouts assist with the Promise Keepers program to help homeless families. David Gray will work with the FPC Session to discuss what the Scouts can do to help and get back with Danny and the Troop |